

Bridging Voice

Associate AAC Specialist

About Bridging Voice:

Bridging Voice is a 501c3 non-profit that helps people with ALS (pALS) by providing holistic support for all their technology needs related to communication and computer access. We provide all our services remotely and free of charge. Services include: education, training, technical support and customizations. You can learn more about Bridging Voice here: www.bridgingvoice.org | [Bridging Voice Video](#).

Job Summary:

The Associate AAC Specialist will be a key part of Bridging Voice's service team and will be responsible for providing direct education, training and support to ALS clients and their caregivers related to communication and computer access. This position will work closely with the rest of the service team (including Speech Language Pathologists, Occupational Therapists and programmers). The Associate AAC Specialist will ensure all clients in their caseload receive high-quality personalized communication support. The position is 100% remote.

Job Responsibilities:

- Onboarding of new clients. Able to clearly articulate the organization's mission and services to pALS and their families.
- Manage case load independently to ensure appropriate and effective support is being provided to enable clients' communication and computer access.
- Proactively follow-up with clients to ensure they are getting the most from their technology.
- Provide education and training to pALS, caregivers and other practitioners as needed.
- Collaborate with colleagues and outside partners to problem solve and find new solutions to meet clients' needs.
- Participate in team strategic planning to help the organization continue to grow while providing the highest quality support for our clients.
- Participate in educational trainings and support the creation of new educational materials for clients and partner organizations.

Qualifications

While we are looking for candidates who have work experience with both AAC and the ALS population, we care strongly about finding the candidate who is the right fit for our organization. Therefore, we are ready to provide on the job training as needed for the right candidate. While we are open to candidates from across the United States, we highly encourage residents of Maryland and New Jersey to apply.

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Required Qualities

- **Attentive and empathetic:** A passion for working with people living with disabilities to improve their quality of life is a must. The ability to bring empathy and patience to your work. Enthusiasm for meeting with people and ability to put people at ease. Listens closely to understand needs or concerns and takes steps based on that input. Gets back to people in a timely manner. Takes pride in providing clear, helpful information.
- **Proactively learns new tools:** A sincere interest in assistive technology. Stays ahead of the curve in an ever-changing technology environment. Excited to learn about and adopt new technology solutions that can help our clients.
- **Critical thinker:** Quickly grasps the subtleties of complex issues and identifies patterns in challenges. Comes up with insightful, pragmatic, and sustainable ways to tackle common challenges and produce positive change. Has a successful track record of taking a concept from idea to implementation.
- **Collaborative:** Enjoys collaborating with team members and is comfortable asking for and giving support when needed. Ability to create a positive environment that values and respects others.
- **Self-motivated:** Organized and able to work independently.
- Excellent **written and verbal communication skills.**
- Demonstrates high professional and personal **standards of integrity**

Required Skills

- Experience working with people living with ALS and their caregivers.
- Experience with Assistive Technology, Alternate Access methods and Alternative and Augmentative Communication (AAC).
- Minimum of three years of work experience in related fields.

Education and Training:

- Speech Language Pathologists, Occupational Therapists, and SLP/OT Assistants are all encouraged to apply.

Salary & Benefits Summary:

- Salary Range: \$60,000-\$75,000 (depending on experience)
- Competitive benefits package including:
 - Flexible Work Hours/ Remote Work
 - Health Insurance, Dental, Vision
 - 4 Weeks Paid Vacation
 - Paid Holidays
 - Professional Development
 - Wellness Plan

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How to Apply:

- Submit resume and introductory email (explaining your interest in the position) to jobs@bridgingvoice.org
- Subject Line: *Associate AAC Specialist Application*
- Applications will be reviewed on a rolling basis. Final deadline May 1st, 2025.
- Any questions please email jobs@bridgingvoice.org